

# Professional References - Sample

## Becky Smith

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Contact Name	Frame of Reference
<b>Jane Doe, Manager</b> <b>ABC Company</b> Work: 444-555-6666 Cell: 555-566-6363 Email: <a href="mailto:JDoe@abccompany.com">JDoe@abccompany.com</a>	Ms. Doe will speak about my achievements providing exceptional customer service and leading a team of two staff members. I reported to Ms. Doe for three years and during my time with her I transitioned into positions requiring increased responsibility. She has first-hand knowledge of my strengths and career goals.
<b>Melanie Jamison</b> <b>Director of Operations</b> <b>TechnoCrunch</b> Work: 333-441-5656 Cell: 333-262-4503 Email: <a href="mailto:mjamison@technocrunch.com">mjamison@technocrunch.com</a>	Ms. Jamison can attest to my ability to work in a team and motivate others. I was part of her team for four years. During that time I was recognized for being an outstanding leader, consistently meeting target goals, and providing insightful ideas aligned with the company vision.
<b>Greg Dunkin</b> <b>Sales Supervisor</b> <b>AbelProgress</b> Work: 512-555-6677 Cell: 512-345-6699 Email: <a href="mailto:Gdunkin@Progress.org">Gdunkin@Progress.org</a>	In my sales support role, I directly managed projects for Mr. Dunkin. From my two year position with Mr. Dunkin, he can cite my ability to manage multiple projects, familiarity with Microsoft Word, Excel, and PowerPoint, and self-driven motivation to learn new technologies.
<b>Jim Agile</b> <b>Team Lead</b> <b>Cortex</b> Work: 356-322-2323 Cell: 356-323-4333 Email: <a href="mailto:AGILE@Cortex.org">AGILE@Cortex.org</a>	Mr. Agile served as my team lead and mentor for two years. Under him I learned the importance of using data to make decisions and doing research to gather a more in depth understanding of issues. He can attest to my growth in problem solving and validate by Intern of the Year acknowledgement.



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